



Diocesan Emergency Fund

Covid 19

Request for Assistance Application

*In an attempt to help support our parishes, missions, and college ministries during this time of challenge and potential loss of revenue, the Diocese has implemented a **"Diocesan Emergency Fund"** to operate for the next several months to help our churches that may need some additional assistance during this time.*

The support would be provided in the form of a short term repayable grant with the intent being that the church would repay the funds when they are back on track and their giving has stabilized. The primary purposes for requesting funding would be to assist with Payroll, Medical Insurance Premiums, Property Insurance payments, etc. to offset challenges from giving shortfalls.

Basic Information for this Request

Name of church making request: _____

City where church is located: _____

Person making the request: _____ Contact Phone: _____

Contact Email: _____ Position with the church: _____

Request Details

Amount being requested: \$ _____

Please provide a brief narrative as to the situation generating the need. Please include supporting numbers and data.: _____

Requestor's Signature: _____

The Process for Submitting Your Request for Consideration

(Please remember, the primary purposes for requesting funding would be to assist with Payroll, Medical Insurance Premiums, Property Insurance payments, etc. to offset challenges from giving shortfalls.)

1. Complete this form and return to Bill Potts, Canon for Finance and Property at bill@azdiocese.org. If you have questions, please feel free to contact Bill Potts via email or at his cell phone—512-663-8692.
2. Your request will be quickly reviewed by Bishop Reddall and our Treasurer, Suzy Mortenson
3. The Canon for Finance and Property will contact you with any questions.
4. Once approved, your payment will be forwarded via check. The entire process should take less than two weeks.